



OJAI VALLEY SANITARY DISTRICT

A Public Agency

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MINUTES OF THE LATERAL INSPECTION PROGRAM COMMITTEE

The Lateral Inspection Program Committee held a meeting at the District Office, 1072 Tico Road on October 11, 2013, beginning at 9:03 a.m.

COMMITTEE MEMBERS PRESENT: William M. Stone
William D. O'Brien
Stan Greene, Chairman

STAFF PRESENT: Jeff Palmer, General Manager
Brenda Krout, Administrative Officer
Ronald E. Sheets, Operations Superintendent

OTHERS PRESENT: None

1. **Public Comment - (Items not on the agenda - 3 minute limit)**

None

2. **Discussion of Proposed Sewer Lateral Program**

Mr. Palmer explained the proposed schedule for the development and implementation of a Lateral Inspection Program; the proposed implementation would include a pilot lateral inspection/repair/replacement project. The Committee discussed the proposed schedule.

Director Greene emphasized the need to identify the mission of the proposed program, including the monetary and environmental benefits to be gained through the implementation of such a program.

It was agreed that reduction of Inflow & Infiltration (I&I) into the District's system through the repair/replacement of faulty laterals is a benefit to the District as a whole; all flow in the District system must be treated at the plant to meet discharge regulations. Other issues which can result from faulty laterals were discussed: i.e., roots from laterals causing stoppage in the mainline; cracked lateral allowing sewage to leach into the environment.

The purpose and extent of a pilot lateral inspection/repair/replacement project was discussed. It is anticipated that the pilot project would occur in spring/summer 2014.

The importance of educating the public prior to the implementation of a lateral program was discussed. Staff shared several forms of media to be used for public education, including door hangers, postcards and newsletters.

Mr. Palmer reported that he will be consulting with some local public relations firms asking them to review our messaging and outreach methods to identify areas for improvement.

The Committee suggested the District's public outreach should include local real estate people and home inspectors.

The need to identify financing options to assist the property owners who need to replace their laterals was discussed. Mr. Palmer stated staff will be investigating the available options which may include the District offering cost sharing, use of Community Facilities District financing, among other options.

Mr. Palmer reported that staff is in the process of identifying an I&I expert capable of bringing the District's many years of accumulated I&I information (CCTV videos, reports, etc.) together in a workable format. A proposal with the identified I&I expert will be presented to the Board for approval at their October 28, 2013 meeting.

It was agreed that at the October Board meeting, Mr. Palmer will update the Board on the Committee's progress on the development of a Lateral Inspection Program.

It was agreed that it will not be necessary for the Committee to meet again until January 2014.

4. **Discussion**

- a. Audience
None
- b. Committee Members
None
- c. General Manager
None

The Lateral Inspection Ad Hoc Committee Meeting adjourned at 11:13 a.m.

Minutes submitted by Brenda Krout, Clerk of the Board