



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday November 25, 2013 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** – Regular Meeting October 28, 2012 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Deferred Payment of Capacity Charges Agreement & Cease Violation Agreement**

It is recommended the Board:

- a. Approve the Agreement To Cease Violation as listed below:
 - 017-0-241-180 Suzanne Fuller
- b. Approve the Agreement Affecting Real Property as listed below:
 - 023-0-110-410 The Fitzgerald Trust
- c. Authorize the Chairman to sign the approved Agreements; and
- d. Direct staff to record the Agreements with the County of Ventura Recorder's Office.

9. [Approval of Checks](#)

Approve the checks for payment as submitted.

ACTION ITEMS:

10. [Fiscal Year 2012/2013 Annual Independent Financial Audit](#)

- a. Receive a verbal report by Mark Poindexter, CPA about the Fiscal Year 2012/2013 independent financial audit report;
- b. Accept the audit report as meeting the contract requirements and authorize the payment of any fees due for its preparation,
- c. Direct distribution of copies of the report to the State Controller, County Auditor-Controller and other interested parties.

11. [Manhole Adjustments – Contract No. 2013-08 – Toro Enterprises Inc.](#)

- a. Authorize Chairman to sign Contract No. 2013-08 Agreement for Manhole Adjustments between Ojai Valley Sanitary and Toro Enterprises Inc., in the amount not to exceed \$61,600; and
- b. Adopt Budget Adjustment No. 2014-12 transferring \$19,600 from the Collection System Replacement Reserve to cover the cost of this contract.

12. [Approval - Statement of Decision – Reconsideration of Ruling on Notice of Violation No. 2013-0093 – 12420 MacDonald Drive Ojai, CA](#)

Adopt the Statement of Decision – Reconsideration of Ruling on Notice of Violation No. 2013-0093, 12420 MacDonald Drive, Ojai, California as presented.

INFORMATION ITEMS – FOR RECEIPT & FILE

13. [Santa Ana Lift Station Force Main Replacement Project – Construction & Related Services – Contract No. 2013-03 - Completion](#)

14. [Annual Connection Charge Reserve Report](#)

15. [Monthly Financial Reports](#)

16. [Monthly Investment Report](#)

17. [Staff Reports - Operations, Administration and Management of the District](#)

18. [Committee Reports](#)

19. Reports On Meetings, Seminars, or Conferences Attended
20. Items of Interest/Correspondence/Articles
21. Discussion (items not on the agenda - three-minute limit)
 - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager
22. Adjournment

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:



Brenda Krout – Clerk of the Board

**November 20, 2013 @ 10:30 a.m.
Date & Time Posted At District Office**