



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday August 26, 2013 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a)).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** – Regular Meeting July 22, 2013 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Employees Benefits – Health Insurance – Cafeteria Plan – Resolution No. 2013-08**
 - a. Adopt Resolution No. 2013-08, Fixing the Employer’s Contribution, reflecting the changes to the Cafeteria Plan; and
 - b. Direct staff to forward the executed Resolution No. 2013-08 to CalPERS notifying them of these changes.
9. **Approval of Checks**

Approve the checks for payment as submitted.

ACTION ITEMS:

10. **Santa Ana Lift Station Force Main Replacement Project – Final Mitigated Negative Declaration**
 - a. Certify that:
 - i) Has reviewed and considered the information contained in the "Santa Ana Lift Station Force Main Replacement Project Final Mitigation Negative Declaration and Initial Study" (MND)
 - ii) Has determined that the MND has been completed in compliance with the California Environmental Quality Act (CEQA) and the State CEQA Guidelines.
 - iii) Has determined that the MND reflects the independent analysis and judgment of your Board.
 - b. Find that the project will have no significant unavoidable adverse impacts associated with the proposed project, and the project does not require the preparation of an Environmental Impact Report (EIR) impact, and find that on the basis of the Initial Study and comments received, the proposed mitigation measures effectively address the potential impacts.
 - c. Approve and adopt the Mitigated Negative Declaration and Approve the Project.
 - d. Certify that each finding and determination made here is based on the competent and substantial evidence, both oral and written, contained in the entire administrative record relating to the Project, which includes, but is not limited to: (a) the MND and all technical reports and references cited in the MND, (b) all completed Project reports, all completed Project correspondence, and all finished Project data and documents located in the District's official files, and (c) all documents referenced in or relied upon in any of the above listed records. These findings and determinations constitute the independent findings and determinations of the District Board in all respects and are fully completely supported by the substantial evidence in the record as a whole. Any finding made by the District Board shall be deemed made, regardless of where it appears in this document. All of the language included in this document constitutes findings by the District Board, whether or not any particular sentence or clause includes a statement to that effect. The District Board intends that these findings be considered as an integrated whole, and whether or not any part of these

findings fail to cross reference or incorporate by reference any other part of these findings. The Administrative Record shall be maintained in the District's official files in the District's offices.

- e. Direct staff to complete Notice of Determination on the Santa Ana Lift Station Force Main Replacement Project.

11. **Santa Ana Lift Station Force Main Replacement Project – Construction & Related Services – Contract Nos. 2013-03 & 2013-06**

- a. Accept Staff and District Legal Counsel's report and analyst of the bids received for the construction of the Santa Ana Lift Station Force Main Replacement Project; and
- b. Authorize the Chairman to sign Contract No. 2013-03, between the Ojai Valley Sanitary District and the identified lowest, responsible, responsive bidder for the construction of the Santa Ana Lift Station Force Main Replacement Project in an amount not to exceed the accepted bid amount; and
- c. Authorize the Chairman to sign Contract No. 2013-06 with Phoenix Civil Engineering for the construction management services for the Santa Ana Lift Station Force Main Replacement Project in an amount not to exceed \$29,005; and
- d. Adopt Budget Adjustment No. 2014-05 transferring adequate funds the Collection System Replacement Reserve to provide funding for Contract Nos. 2013-03 & 2013-06 and the private property restoration cost.

12. **Collection System Closed Circuit Television Equipment Unit Replacement – Budget Adjustment No. 2014-06**

- a. Approve purchase of a 2014 Ford F-450 Chassis XL with Chassis Box, CCTV Components & Axillary Equipment as specified, from Plumbers Depot Inc. in an amount not to exceed \$199,689 including tax and freight; and
- b. Adopt Budget Adjustment No. 2014-06 transferring \$75,000 from the Vehicle Replacement Reserve and \$124,689 from the Equipment Replacement Reserve to the Major Expenditure-Collection System to provide funding for this purchase.


13. **Safety & Training Officer – Agreement For Joint-Use Employee**
- a. Authorize the General Manager to sign the Agreement Between the Carpinteria Sanitary District, Goleta West Sanitary District, Ojai Valley Sanitary District, and Ventura Regional Sanitation District For The Cooperative Use of a Safety and Training Officer, effective July 1, 2013; and
 - b. Authorize the General Manager to work with the other Cooperative Agencies to implement the provisions of this contract.

INFORMATION ITEMS – FOR RECEIPT & FILE

14. **Monthly Financial Reports**
15. **Monthly Investment Report**
16. **Staff Reports - Operations, Administration and Management of the District**
17. **Committee Reports**
- No Reports
18. **Reports On Meetings, Seminars, or Conferences Attended**
19. **Items of Interest/Correspondence/Articles**
20. Discussion (items not on the agenda - three-minute limit)
- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager
21. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:


Brenda Krout – Clerk of the Board

August 20, 2013 @ 11:30 a.m..
Date & Time Posted At District Office