



OJAI VALLEY SANITARY DISTRICT
A Public Agency

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**MINUTES OF THE
BOARD OF DIRECTORS'
PUBLIC RELATIONS/NEWSLETTER/ORDINANCE
COMMITTEE**

The Public Relations/Newsletter/Ordinance Committee held a meeting at the District Office, 1072 Tico Road on September 13, 2013 beginning at 9:10 a.m.

COMMITTEE MEMBERS PRESENT: Peter M. Kaiser
Russ Baggerly
William C. Murphy, Chairman

COMMITTEE MEMBERS ABSENT: None

STAFF PRESENT: Jeff Palmer, General Manager
Brenda Krout, Administrative Officer
Ron Sheets, Operations Superintendent

OTHERS PRESENT: Duane Eells, Zest Net, Inc.

1. **Select Chairman For The Committee**

Director Murphy was selected to serve as Committee Chairman.

2. **Public Comment - (Items not on the agenda - 3 minute limit)**

None

3. **District Newsletter – Review Draft of Next Issue**

Duane Eells, Zest Net, distributed copies of the final draft newsletter. The draft was reviewed and editing conducted. It was agreed that Mr. Eells will make the noted changes and send the revised version to staff for final review.

The Committee unanimously agreed that following staff's approval of the revised version, the newsletter should be mailed as soon as possible. A copy of the revised version will be emailed to the Committee as soon as it is available.

The Committee discussed the need to provide Spanish versions of the District's newsletter; it was agreed that this is a topic that needs further investigation and consideration.

4. **Discussion**

a. Audience

None

b. Committee Members

None

c. General Manager

None

The Public Relations/Newsletter/Ordinance Committee Meeting adjourned at 9:42 a.m.

Minutes submitted by Brenda Krout, Clerk of the Board.