



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

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MINUTES OF EXECUTIVE COMMITTEE

The Executive Committee held a meeting at the District Office at 1072 Tico Road on February 13, 2014, beginning at 3:33 p.m.

COMMITTEE MEMBERS PRESENT: William D. O'Brien
William M. Stone
William C. Murphy, Chairman

STAFF PRESENT: Jeff Palmer, General Manager
Brenda Krout, Administrative Officer
Ron Sheets, Operations Superintendent

OTHERS PRESENT: None

1. **Public Comment - (Items not on the agenda - 3 minute limit)**

None

2. **Review of District Bylaws**

A review of the District Bylaws was conducted. Topics discussed were as follows:

- A Day of Service versus Committee meeting attendance (should these be the same or remain different)
- Pre-Authorized Days of Service
- Established dates & times for all Standing Committees
- Transparency with all meetings including meetings of Ad Hoc Committees
- Benefits of Board Study Sessions versus topic review by a Standing Committee

The Committee unanimously agreed that staff will discuss with District Legal Counsel the legality of establishing a meeting schedule of something less than a monthly meeting (i.e. quarterly, etc.) for the Standing Committees and then present a recommended schedule to the Board.

The list of pre-authorized Days of Service was reviewed. The Committee unanimously agreed that staff will present a revised list of pre-authorized Days of Service to the Board for consideration.

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3. **Review of Board Compensation Ordinance**

The Board Compensation Ordinance was reviewed. Compensation for a Director's attendance to Committee Meetings is half the amount of a day of service, this was discussed. The Committee unanimously supported this compensation structure.

Dates and times of meetings were discussed. Director Stone expressed his concern that all District meetings should be held at times that are more accessible to the public, i.e. late afternoon or early evening.

The Committee unanimously supported scheduling all Committee Meetings in the late afternoon or early evening to promote public attendance.

4. **Discussion**

a. Audience

None

b. Committee Members

None

c. General Manager

Mr. Palmer gave the Committee a demonstration of the District's new GIS program. In the demonstration Mr. Palmer showed the Committee an area, currently on septic, where the property owners are interested in connecting to the sewer system. Mr. Palmer discussed the prospect of allowing this group of properties to use a low pressure force main system to connect their properties. This type of system is extremely cheaper to install and it is being widely used in many areas for septic system conversions. Mr. Palmer discussed the costs of this system versus the conventional gravity sewer.

Mr. Palmer explained that he has prepared a model for this type of system installation and will be bringing it to the full Board for discussion.

The Executive Committee Meeting adjourned at 4:52 p.m.

Minutes submitted by Brenda Krout, Clerk of the Board.

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