



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023
(805) 646-5548 • FAX (805) 640-0842
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NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday March 24, 2014 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a)).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** – Regular Meeting February 24, 2014 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Deferred Payment of Capacity Charges Agreement & Cease Violation Agreement**
 - a. Approve the Agreement To Cease Violation as listed below:
 - 0011-0-250-195 The Jerve M. Jones Residence Trust,
The Alice H. Jones Residence Trust and
the Blue Heron Circle Trust
 - b. Approve the Agreements Affecting Real Property as listed below:
 - 018-0-010-300 The Neiderhiser Family Trust
 - 020-0-071-220 Sally & Russell A. McNaughton
 - c. Authorize the Chairman to sign the approved Agreements; and
 - d. Direct staff to record the Agreements with the County of Ventura Recorder's Office.

9. **Santa Ana Lift Station Force Main Replacement Project – Acceptance of Easements**

- a. Approve and accept the Easement Deed with Eric M. Dilks, to accommodate the portion of the Santa Ana Force Main Replacement Project affecting his property identified as APN 060-0-180-180.
- b. Approve and accept the Easement Deed with Richard L. & Nancy E. Bogart to accommodate the portion of the Santa Ana Force Main Replacement Project affecting their property identified as APN 061-0-070-015.
- c. Approve and accept the Quitclaim Deed releasing the District's interest in an abandoned easement on Eric M. Dilks' property identified as APN 060-0-180-180.
- d. Approve and accept the Quitclaim Deed releasing the District's interest in an abandoned easement on Richard L. & Nancy E. Bogart's property identified as APN 061-0-070-015.

10. **Reschedule May 2014 Board Meeting**

- a. Direct Staff to cancel the regularly scheduled Board Meeting in May scheduled for May 26th; and
- b. Set a Special Meeting to be held on Monday May 19, 2014 to conduct regular District business for the month of May.

11. **Approval of Checks**

Approve the checks for payment as submitted.

ACTION ITEMS:

12. **Resolution No. 2014-02 – Revised District Bylaws**

Adopt Resolution No. 2014-02, Resolution For The Adoption Of The Ojai Valley Sanitary District Bylaws, effective March 24, 2014

13. **Proposed Ordinance No. OVSD-73 Replacement of Ordinance No. OVSD-72 Setting Board Member Compensation**
 - a. Consider revising the preapproved Standing Days of Service for Directors.
 - b. Conduct the first reading, by title only, of Ordinance No. OVSD-73; and
 - c. Direct staff to place Ordinance No. OVSD-73 on the April 28, 2014 agenda for the second reading, public hearing, and adoption.

14. **Contract No. 2014-06 - Design Lateral Pilot Study – Phoenix Civil Engineering, Inc.**
 - a. Accept Phoenix Civil Engineering, Inc. proposal for engineering services for the Lateral Pilot Study; and
 - b. Authorize the Chairman to Contract No. 2014-06, Agreement for Technical Services For I&I Reduction Demonstration Project Between the Ojai Valley Sanitary District and Phoenix Civil Engineering, Inc., in an amount not to exceed \$27,760; and
 - c. Adopt Budget Adjustment No. 2014-23 transferring \$27,760 from the Collection System Replacement Reserve into the Major Expenditures-Admin account to fund this project.

15. **Contract No. 2014-05 – Removal of Abandoned Pipeline Canada Larga**
 - a. Authorize the Chairman to sign Contract No. 2014-05, Agreement Between Ojai Valley Sanitary District and L.A. Thompson for Removal of Canada Larga Creek Pipeline Crossing for the lump sum of \$24,165; and
 - b. Adopt Budget Adjustment No. 2014-22 transferring \$24,165 from the Collection System Replacement Reserve into the Major Expenditures-C/S account to fund this project.

16. **Ventura River Algae TMDL Comprehensive Monitoring and Reporting Plan – Equal Cost Sharing**

Authorize the General Manager to sign the Memorandum of Agreement between City of Ventura, City of Ojai, Ojai Valley Sanitary District, Farm Bureau of Ventura County, California Department of Transportation, Ventura County Watershed Protection District and County of Ventura, for the development of Algae TMDL Comprehensive Monitoring and Reporting Plan for the Ventura River.

17. **Redistricting Election Divisions Boundaries**

- a. Approve the map defining the seven Election Divisions within the Ojai Valley Sanitary District's boundaries as presented; and
- b. Direct staff to submit the approved map to the Ventura County Election Department.

18. **Manhole Adjustments – Frank's Rooter & Pumping Service, Inc.**

Adopt Budget Adjustment No. 2014-21 transferring \$12,300 from the Collection System Replacement Reserve to cover the cost of adjusting 26 manholes in the Mira Monte/Meiners area following the County's resurfacing of the streets.

19. **CASA Request For Financial Support of UC Berkeley Research – Clean Water Act Citizen Suits**

Direct staff to proceed as the Board deems appropriate in response to CASA's request financial support to assist in the funding of UC Berkeley Wheeler Institute's research into how Clean Water (CWA) citizen suits are being used.

20. **California Special Districts Association – Board of Directors – Nominations For Seat C**

- a. Nominate a candidate to run for election to Seat C of Region 5 on the CSDA Board of Directors; and
- b. Direct staff to complete the CSDA Nomination Form with the nominee's name and to return the form to the CSDA office prior to the deadline of May 23, 2014.

INFORMATION ITEMS – FOR RECEIPT & FILE

21. **Monthly Financial Reports**

22. **Monthly Investment Report**

23. **Staff Reports - Operations, Administration and Management of the District**

24. **Committee Reports**

25. **Reports On Meetings, Seminars, or Conferences Attended**

26. Items of Interest/Correspondence/Articles

27. Discussion (items not on the agenda - three-minute limit)

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
- b. Board Members
- c. General Manager

28. Adjournment

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:



Brenda Krout – Clerk of the Board

March 19, 2014 @ 9:30 a.m.
Date & Time Posted At District Office