



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday July 28, 2014 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** – Regular Meeting June 23, 2014 and Special Meeting July 14, 2014 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Deferred Payment of Capacity Charges Agreement**
 - a. Approve the Agreement Affecting Real Property as listed below:
 - 032-0-010-030 Montessori School of Ojai, Inc.
 - b. Authorize the Chairman to sign the approved Agreement; and
 - c. Direct staff to record the Agreement with the County of Ventura Recorder's Office.
9. **Approval of Checks**

Approve the checks for payment as submitted.

ACTION ITEMS:

10. **Final Clarifier Structural Coating – Treatment Plant – Budget Adjustment No. 2015-01**
 - a. Accept Ventura Regional Sanitation District's proposal to perform the cleaning & coating of the steel and concrete surfaces of the Final Clarifier No. 2 at the Treatment Plant under the terms of Contract No. 2014-11, Between the Ojai Valley Sanitary District and Ventura Regional Sanitation District, on a time and materials basis not to exceed \$87,370; and
 - b. Adopt Budget Adjustment No. 2015-01 transferring \$87,370 from the Treatment Plant Replacement Reserve into the Major Expenditures-T/P account to cover the cost of the repairs to the Final Clarifier No. 2.

11. **WWTP Pavement Improvements – Contract Nos. 2014-12 & 2014-15**
 - a. Find the WWTP Pavement Improvements Project to be Categorically Exempt in accordance with CEQA Section 15301 and the District's Administrative Supplement to The State CEQA Guidelines; and
 - b. Direct Staff to file a Notice of Exemption in accordance with CEQA Section 15062; and
 - c. Authorize the Chairman to sign Contract No. 2014-12 with Granite Construction Company for the construction of the WWTP Pavement Improvements Project in an amount not to exceed \$249,188; and
 - d. Authorize the Chairman to sign Contract No. 2014-15 with Phoenix Civil Engineering for the construction management services for the WWTP Pavement Improvements Project in an amount not to exceed \$11,810;
 - e. Accept Fugro Consultants, Inc. proposal to provide construction materials testing services in an amount not to exceed \$9,985; and
 - f. Authorize staff to retain the services of an appropriately qualified surveyor to perform the necessary surveying for the Project; and
 - g. Adopt Budget Adjustment No. 2015-02 transferring \$273,483 from the Treatment Plant Replacement Reserve to fund the Project.

12. **Collection System Gas Detector Purchase – Budget Adjustment No. 2015-03**
 - a. Authorize the General Manager to purchase 2 Altair 5X meter and the Galaxy GX2 calibration station from Priority Safety Services in an amount not to exceed \$7,473.94; and
 - b. Adopt Budget Adjustment No. 2015-03 transferring \$7,474 from the Equipment Replacement Reserve into the Major Expenditures-C/S account to cover the purchase of the replacement gas detectors and calibration station.

13. **Root Control – Contract No. 2014-14 – Duke’s Sales & Service, Inc.**

Authorize the Chairman to sign Contract No. 2014-14 Agreement For Root Control Services Between Ojai Valley Sanitary and Duke’s Root Control, Inc., in the amount not to exceed \$21,883.

14. **2014 Strategic Plan - Adoption**
 - a. Approve the 2014 Strategic Plan as presented and direct staff to implement the Plan.

OR

 - b. Direct staff to revise the 2014 Strategic Plan according to Board’s direction and bring back at a later meeting for approval.

INFORMATION ITEMS – FOR RECEIPT & FILE

15. **Monthly Financial Reports**
16. **Quarterly Investment Report**
17. **Staff Reports - Operations, Administration and Management of the District**
18. **Committee Reports**
19. **Reports On Meetings, Seminars, or Conferences Attended**
20. **Items of Interest/Correspondence/Articles**

21. Discussion (items not on the agenda - three-minute limit)
 - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager

22. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:


Brenda Krout – Clerk of the Board

July 23, 2014 @ 9:30 a.m.
Date & Time Posted At District Office