



## OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

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www.ojaisan.org

### NOTICE OF MEETING

**NOTICE IS HEREBY GIVEN** that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday April 28, 2014 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a)).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

### **PUBLIC INPUT:**

**All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.**

#### Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

#### Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

### AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

6. **Board Concerns** (Items not on the agenda - three-minute limit)

**PUBLIC HEARINGS:**

7. **Proposed Ordinance No. OVSD-73 – Replacement of Ordinance No. OVSD-72 Setting Board Member Compensation**
  - a. Conduct the Second reading, by title only, of Ordinance No. OVSD-73, Replacement of Ordinance No. OVSD-72 Setting Board Member Compensation; and
  - b. Conduct the public hearing:
    1. Open public hearing.
    2. Report of written communications by Clerk of the Board.
    3. Public comment.
    4. Close public hearing.
    5. Discussion by Board of Directors.
  - c. Adopt Ordinance No. OVSD-73, with the effective date of May 7, 2014.

**CONSENT ITEMS:** - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

8. **Approval of Minutes** – Regular Meeting March 24, 2014 (a recording of each meeting is retained at the District Office for a minimum of 4 years)

9. **Deferred Payment of Capacity Charges Agreements**

- a. Approve the Agreements Affecting Real Property as listed below:
  - 010-0-102-330 Sumpuran S. Khalsa Living Trust
  - 031-0-175-030 Richard W. Walker
- b. Authorize the Chairman to sign the approved Agreements; and
- c. Direct staff to record the Agreements with the County of Ventura Recorder's Office.

10. **Approval of Checks**

Approve the checks for payment as submitted.

**ACTION ITEMS:**

11. **Information Technology Equipment Purchase – New Server**

- a. Authorize the General Manager to purchase at new server from Dell in accordance with the specifications outlined in their quote dated April 1, 2014, in an amount not to exceed \$9,435.25; and
- b. Adopt Budget Adjustment No. 2014-24 transferring \$9,436 from the Future Purchases Reserve into Major Expenditures-Admin. Account to fund this purchase.

12. **Filter Influent Pump Station – Meter Replacement – Budget Adjustment No. 2014-28**

- a. Accept Clark Engineering's proposal for the fabrication and installation of the new Magnetic Flowmeter in the filter influent pump station (FIPS) in an amount not to exceed \$4,390; and
- b. Adopt Budget Adjustment No. 2014-28 transferring \$9,680 from the Treatment Plant Replacement Reserve into Major Expenditures-T/P account to cover the cost of the purchase of the new Magnetic Flowmeter and all installation related costs.



13. **Equalization Basins – Equipment Support Stands Replacement – Budget Adjustment No. 2014-25**
  - a. Accept Clark Engineering Construction’s proposal to fabricate, deliver, and install the replacement equipment support stands in the three equalization basins for a total price of \$62,260; and
  - b. Adopt Budget Adjustment No. 2014-25 transferring \$62,260 from the Treatment Plant Replacement Reserve to provide funding for the replacement of the equalization basins equipment support stands.
  
14. **Pipe Repair System Purchase – Budget Adjustment No. 2014-26**
  - a. Authorize the purchase of two PipePatch Cured-in-Place Point Repair Systems plus eleven (11) Repair Kits for a cost not to exceed \$13,670 including tax; and
  - b. Adopt Budget Adjustment No. 2014-26 authorizing the transferring of \$13,670 from the Future Purchases Reserve to the Capital Expenditure/Line Maintenance accounts to provide funding for this purchase.
  
15. **Drought Mitigation Grant – Storm Water Capture and Recharge Project**
  - a. Authorize staff to apply for Proposition 84 Grant Funds to complete the lowering of the treatment plant drying beds as a storm water capture and recharge project; and
  - b. Authorize the Chairman to sign Contract No. 2014-09, Agreement For Technical Services Preparation of Initial Environmental Documentation For Weldon Canyon Storm Water Storage Project Between Ojai Valley Sanitary District and Padre Associates, Inc., on a time and materials basis not to exceed \$9,063; and
  - c. Adopt Budget Adjustment No. 2014-27 transferring \$9,063 from the Treatment Plant Expansion Reserve into the Major Expenditures-Admin. Account to fund this contract.
  
16. **Surplus Property Disposal – Toyota Avalon & Utility Trailer**
  - a. Authorize the General Manager to conduct an auction/bid for the 2003 Toyota Avalon for a period of one week limiting the participants to District employees and local contractors, with a minimum bid requirement of \$4,331; and
  - b. In the event the auction/bid for the 2003 Toyota Avalon is unsuccessful, authorize the General Manager to conduct another auction/bid process open to the general public with a minimum bid requirement of \$4,331, advertising on Craig’s List, the Auto Trader, etc.; and

- c. Authorize the General Manager to conduct an auction/bid for the 1965 utility trailer limiting the participants to District employees and local contractors, with no minimum bid requirement.

**OR**

- d. Direct the General Manager to dispose of the surplus property identified as a 2003 Toyota Avalon and a 1965 utility trailer as the Board deems appropriate.

**INFORMATION ITEMS – FOR RECEIPT & FILE**

17. **City of Ventura’s Water Reuse Proposal – Treatment Plant Effluent**
18. **Public Access To Board Meeting Proceedings**
19. **Monthly Financial Reports**
20. **Quarterly Investment Report**
21. **Staff Reports - Operations, Administration and Management of the District**
22. **Committee Reports**
23. **Reports On Meetings, Seminars, or Conferences Attended**
24. **Items of Interest/Correspondence/Articles**
25. Discussion (items not on the agenda - three-minute limit)
  - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
  - b. Board Members
  - c. General Manager
26. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

  
Brenda Krout – Clerk of the Board

**April 23, 2014 @ 10:30 a.m.**  
**Date & Time Posted At District Office**