



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday August 25, 2014 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** – Regular Meeting July 28, 2014 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Deferred Payment of Capacity Charges Agreement & Cease Violation Agreements**
 - a. Approve the Agreements To Cease Violation as listed below:
 - 017-0-062-370 Carrbride, LLC
 - 017-0-132-150 Helga B. White
 - b. Approve the Agreement Affecting Real Property as listed below:
 - 019-0-082-200 & 019-0-062-090 The Cianciulli Revocable Living Trust
 - c. Authorize the Chairman to sign the approved Agreements; and
 - d. Direct staff to record the Agreements with the County of Ventura Recorder's Office.
9. **Approval of Checks**

Approve the checks for payment as submitted.

ACTION ITEMS:

10. **Infiltration/Inflow Reduction Demonstration Project No. 2014-13 – Contract Nos. 2014-19 & 2014-20**
 - a. Authorize the Chairman to sign Contract No. 2014-19 with Sancon Engineering, Inc. for the construction of the Infiltration/Inflow Reduction Demonstration Project No. 2014-13 Schedule A & Schedule B in an amount not to exceed \$201,721; and
 - b. Authorize the Chairman to sign Contract No. 2014-20 with Burtech Pipeline, Inc. for the construction of the Infiltration/Inflow Reduction Demonstration Project No. 2014-13 Schedule C in an amount not to exceed \$88,200; and
 - c. Authorize the staff to continuing working with Hamner, Jewell & Associates to obtain the necessary right of entry agreement from the 34 private property owners on Shady Lane effected by this project, in an amount not to exceed \$6,300; and
 - d. Authorize the General Manager to sign the final right of entry agreements for this project; and
 - e. Adopt Budget Adjustment No. 2015-06 transferring \$296,221 from the Collection System Replacement Reserve to fund the project
11. **Contract No. 2014-16 – Schematic Design Services – Tico Road Facilities**
 - a. Authorized the Chairman to sign Contract No. 2014-16, between Ojai Valley Sanitary District and Mainstreet Architects, to complete the 3D schematic design work for accessibility and safety concerns at the Tico Road facilities for a total not to exceed \$23,500; and
 - b. Adopt Budget Adjustment No. 2015-04 transferring \$23,500 from the Building Reserve into Major Expenditures-Admin. to cover the cost of Contract No. 2014-16.
12. **Contract No. 2014-17 – Design Services Solar Panel Support Frame - Treatment Plant UV Reactor**
 - a. Authorized the Chairman to sign Contract No. 2014-17, between the Ojai Valley Sanitary District and Penfield & Smith to provide engineering services related to the solar panel project for the UV Reactor at the Wastewater Treatment Plant for a total not to exceed \$19,805; and
 - b. Adopt Budget Adjustment No. 2015-07 transferring \$19,805 from the Treatment Plant Replacement Reserve fund to the Major Expenditures-T/P account to cover the cost of Contract No. 2014-17.

13. **Contract No. 2014-18 – Design Services Rice Road Sewer Realignment Project**

- a. Authorized the Chairman to sign Contract No. 2014-18, between the Ojai Valley Sanitary District and Phoenix Civil Engineering, Inc. to provide design services related to the Rice Road Realignment Project for a total not to exceed \$8,513; and
- b. Adopt Budget Adjustment No. 2015-09 transferring \$8,513 from the Collection System Replacement Reserve fund to the Major Expenditures-C/S account to cover the cost of Contract No. 2014-18.

14. **Sludge Dewatering Building – Scale Pit Structure – Budget Adjustment No. 2015-08**

- a. Accept Clark Engineering's proposal to construct a scale pit in the sludge dewatering building in an amount not to exceed \$13,599; and
- b. Adopt Budget Adjustment No. 2015-08 transferring \$13,599 from the Treatment Plant Replacement Reserve into the Major Expenditures-T/P account to cover the cost of this project.

15. **Incomplete Contracts & Purchases From FY 2013/14 Budget – Budget Adjustment No. 2015-05**

Adopt Budget Adjustment No. 2015-05 continuing outstanding expenditures from the prior fiscal year into the Fiscal Year 2014/2015 Budget in the amount of \$269,022 and the \$186,676 surplus in the Major Expenditures Account-Plant be transferred back into the Treatment Plant Replacement Reserve; and \$72,686 be transferred from the Collection System Replacement Reserve to cover the deficit in the Major Expenditures Account-Collection System account.

16. **Resolution No. 2014-10 – Conflict of Interest Code**

- a. Adopt Resolution No. 2014-10, Resolution of The Board of Directors of The Ojai Valley Sanitary District Adopting a Conflict of Interest Code; and
- b. Direct staff to send a copy of the newly adopted code to the Ventura County Board of Supervisors' office.

17. **Resolution No. 2014-09 – Nomination For Alternate Member – LAFCO Independent Special District Member**

- a. Select a nominee for the Independent Special District Alternate Member of LAFCO; and
- b. Adopt Resolution No. 2014-09 authorizing the nomination of the selected individual; and

- c. Direct staff to submit a copy of the adopted Resolution and a copy of the resume or candidate statement for the nominee to Ventura LAFCO prior to the deadline of Friday October 3, 2014.

INFORMATION ITEMS – FOR RECEIPT & FILE

18. **Infiltration and Inflow Master Plan Final**
19. **Monthly Financial Reports**
20. **Monthly Investment Report**
21. **Staff Reports - Operations, Administration and Management of the District**
22. **Committee Reports**
23. **Reports On Meetings, Seminars, or Conferences Attended**
24. **Items of Interest/Correspondence/Articles**
25. Discussion (items not on the agenda - three-minute limit)
 - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager
26. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:


Brenda Krout – Clerk of the Board

August 20, 2014 @ 1:30 p.m.
Date & Time Posted At District Office