



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday July 27, 2015 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a)).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** – Regular Meeting, June 22, 2015 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Deferred Payment of Capacity Charges Agreement**
 - a. Approve the Agreements Affecting Real Property as listed below:
 - 018-0-200-065 Baldemar & Micaela Alcantar
 - 018-0-071-040 Cody Stevens
 - b. Authorize the Chairman to sign the approved Agreements; and
 - c. Direct staff to record the Agreement with the County of Ventura Recorder's Office.
9. **Approval of Checks**

Approve the checks for payment as submitted.

ACTION ITEMS:

10. **Security Gates – Treatment Plant Entrance – Budget Adjustment No. 2016-01**
 - a. Authorize the General Manager to accept the proposals from Fence Factory and Perimeter Security Systems for the purchase and installation of a security gate and automated security system as replacement of the inner gate on the entrance road to the District’s Wastewater Treatment Plant in an amount not to exceed \$16,979; and
 - b. Adopt Budget Adjustment No. 2016-01 transferring \$16,979 from the Treatment Plant Expansion Reserve into the Major Expenditures-TP account.

11. **Contract Nos. 2015-06 & 2015-08 – 2015 Sewer Main Rehabilitation Project**
 - a. Authorized the Chairman to sign Contract No. 2015-06, Between Ojai Valley Sanitary District and Sancon Technologies for the construction of the 2015 Sewer Main Rehabilitation Project between the Ojai Valley Sanitary District and for a total not to exceed \$540,147.50; and
 - b. Authorize the Chairman to sign Contract No. 2015-08 with Phoenix Civil Engineering for the construction management services for the 2015 Sewer Main Rehabilitation Project in an amount not to exceed \$38,757;
 - c. Adopt Budget Adjustment No. 2016-02 transferring \$578,905 from the Collection System Replacement Reserve fund to the Major Expenditures-C/S account to cover the cost of this Project.

12. **Water Truck Replacement – Budget Adjustment No. 2016-03**
 - a. Authorize the General Manager to purchase a 2016 Freightliner/Valew Water Truck from Velocity Truck Center in Oxnard, per their quote dated June 15, 2015, in an amount not to exceed \$165,231.08, including tax and delivery; and
 - b. Adopt Budget Adjustment No. 2016-03 transferring \$165,232 from the Vehicle Replacement Reserve into the Major Expenditure-C/S account.

13. **Information Technology Equipment Replacement – Backup Technology & NAS Server**
 - a. Authorize the purchase of the Unitrends backup software & hardware as outlined in their June 25, 2015 proposal, in an amount not to exceed \$40, 540 including tax and shipping; and
 - b. Authorize the purchase of the replacement NAS server from Celeros as outlined in their July 8, 2015 proposal, in an amount not to exceed \$24,005 including tax and shipping.

14. **Dental Insurance Coverage – Employee Benefit**
 - a. Authorize Delta Dental Insurance Coverage to be provided as a benefit to all District employees and their eligible dependents with coverage to be effective October 1, 2015; and
 - b. Adopt Budget Adjustment No. 2016-04 transferring \$29,820 From the Stabilization & Contingency Reserve into the Dental Expense accounts.

INFORMATION ITEMS – FOR RECEIPT & FILE

15. **Monthly Financial Reports**
16. **Quarterly Investment Report**
17. **Staff Reports - Operations, Administration and Management of the District**
18. **Committee Reports**
19. **Reports On Meetings, Seminars, or Conferences Attended**
20. **Items of Interest/Correspondence/Articles**
21. **Discussion (items not on the agenda - three-minute limit)**
 - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager
22. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:



Brenda Krout – Clerk of the Board

July 21, 2015 @ 3:30 p.m.
Date & Time Posted At District Office