



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday August 24, 2015 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** – Regular Meeting, July 27, 2015 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Deferred Payment of Capacity Charges Agreement**
 - a. Approve the Agreements Affecting Real Property as listed below:
 - 033-0-030-030 Travis Watkins
 - b. Authorize the Chairman to sign the approved Agreement; and
 - c. Direct staff to record the Agreement with the County of Ventura Recorder's Office.
9. **Approval of Checks**

Approve the checks for payment as submitted.

ACTION ITEMS:

10. **Proposed Ordinance No. OVSD-78 – An Ordinance Amending The Ojai Valley Sanitary District Code of Regulations To Provide For the Inspection, Testing, Repair and Replacement of Private Sewer Laterals**
 - a. Consider amending the Ojai Valley Sanitary District Code of Regulations as presented in Ordinance No. OVSD-78;
 - b. Conduct the first reading, by title only, of Ordinance No. OVSD-78; and
 - c. Direct staff to place Ordinance No. OVSD-78 on the September 28, 2015 agenda for the second reading, public hearing, and adoption.

11. **WWTP Drying Bed Modifications – Contract No. 2015-09 & 2015-12 – Budget Adjustment No. 2016-05**
 - a. Authorized the Chairman to sign Contract No. 2015-09, Between Ojai Valley Sanitary District and lowest responsible bidder for the construction of the WWTP Drying Bed Modifications Project between the Ojai Valley Sanitary District and for a total not to exceed the bid received on August 19, 2015; and
 - b. Authorize the Chairman to sign Contract No. 2015-12 with Phoenix Civil Engineering for the construction management services for the WWTP Drying Bed Modifications Project in an amount not to exceed \$15,760;
 - c. Adopt Budget Adjustment No. 2016-05 transferring adequate funds from the Treatment Plant Expansion Reserve to the Major Expenditures-T/P account to cover the cost of this Project.

12. **Replacement of Emergency Generator For Santa Ana Lift Station No. 1 – Budget Adjustment No. 2016-07**
 - a. Authorize the General Manager to purchase the replacement Caterpillar Model D150-8 Diesel Generator Set as quoted for \$53,165, including tax and shipping, and
 - b. Adopt Budget Adjustment No. 2016-07 transferring \$53,165 from Equipment Replacement Reserve into Major Expenditures – Collection System.

13. **Security Gates – Tico Road Facilities – Budget Adjustment No. 2016-08**

- a. Authorize the General Manager to accept the proposals from Perimeter Security Systems for the purchase and installation of security gates and automated security system as replacement of the vehicle and pedestrian gates at the District's Tico Road facilities in an amount not to exceed \$34,512; and
- b. Adopt Budget Adjustment No. 2016-08 transferring \$34,512 from the Contingency & Stabilization Reserve into the Major Expenditures-Admin. account.

14. **Information Technology Equipment Replacement – Two Servers**

Authorize the purchase of the two Dell servers & related software for replacement of the Treatment Plant Domain Controller Server and the Main Office Mail Server, as outlined in Dell's August 5 & 8, 2015 proposals, in an amount not to exceed \$35,440 including tax and shipping

15. **Incomplete Contracts & Purchases From FY 2014/15 Budget – Budget Adjustment No. 2016-06**

Adopt Budget Adjustment No. 2016-06 continuing outstanding expenditures from the prior fiscal year into the Fiscal Year 2015/2016 Budget in the amount of \$225,145 and the \$58,160 surplus in the Major Expenditures Account-Collection System be transferred back into the Collection System Replacement Reserve

INFORMATION ITEMS – FOR RECEIPT & FILE

16. **Monthly Financial Reports**

17. **Monthly Investment Report**

18. **Staff Reports - Operations, Administration and Management of the District**

19. **Committee Reports**

20. **Reports On Meetings, Seminars, or Conferences Attended**

21. **Items of Interest/Correspondence/Articles**

22. **Discussion (items not on the agenda - three-minute limit)**

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
- b. Board Members
- c. General Manager

23. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:


Brenda Krout – Clerk of the Board

August 19, 2015 @ 12:30 p.m.
Date & Time Posted At District Office