



OJAI VALLEY SANITARY DISTRICT

A Public Agency

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MINUTES OF SPECIAL MEETING OF BOARD OF DIRECTORS OJAI VALLEY SANITARY DISTRICT

The Special Meeting of the Ojai Valley Sanitary District Board of Directors was held at the District Office, 1072 Tico Road on April 30, 2015. The meeting was called to order by Chairman Murphy at 6:00 p.m. roll call taken as follows:

DIRECTORS PRESENT: Russ Baggerly
Stan Greene
William C. Murphy
John R. (Jack) Curtis
John R. (Randy) Burg
William M. Stone

DIRECTORS ABSENT: Peter M. Kaiser

STAFF PRESENT: Jeff Palmer, General Manager
Brenda Krout, Clerk of The Board

OTHERS PRESENT: Mark Zirbel, District Legal Counsel

3. **Pledge of Allegiance**
Chairman Murphy led the pledge of allegiance.
4. **Additions or amendments to the Agenda (Special Meeting None Permitted)**
None
5. **Public Concerns** (items not on the agenda - three minute limit).
This is an opportunity for members of the public to speak on items not on the agenda.
None

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6. **Review of Preliminary Budget for Fiscal Years 2015/16 & 2016/17**

Mr. Palmer reviewed the budgeting process noting that the presented preliminary budget spans two fiscal years. Mr. Palmer explained that the major drivers of the budget are I&I reduction, TMDL adherence, EPA pretreatment requirements, continuing maintenance, and implementation of the Unpermitted Connection and the Private Sewer Lateral programs. The preliminary budget includes a 2 percent increase in the basic sewer service charge in each of the two fiscal years; the budget also includes a decrease in the increment charged for the 2003 COP debt issue.

Mr. Palmer explained the restructuring of the reserve funds noting that two of the funds are proposed to be eliminated by transferring their balances into more appropriately designated reserve funds. The two funds slated to be dissolved are Treatment Plant Upgrade and Future Purchases.

Director Baggerly arrived at this point in the meeting, 6:15 p.m.

Mr. Palmer reviewed issues affecting the budget which included an increase in the employer contribution to the CalPERS retirement system due to the restructuring of the retirement system format following the pension reform legislation a few years ago and an increase in the total number of Service Units charged primarily due to the implementation of the unpermitted connection program.

Mr. Palmer reviewed the Capital Improvement Plan (CIP) over the next few years based on the recent Asset Valuation Analysis Study by MNS Engineers and the Rate Study completed by Raftelis; noting that the budget is a reflection of the District's commitment to a pay-as-you-go approach for CIP projects.

Mr. Palmer responded to questions from the Board.

ACTION

Director Stone, seconded by Director Burg and duly passed the Preliminary Budget for Fiscal Years 2015-16 & 2016-17 was accepted as presented and staff was directed to bring back the final Budget for adoption at the Special Board Meeting on Monday May 4, 2015.

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7. **Adjournment**

Chairman Murphy adjourned the meeting at 7:07 p.m.



William M. Stone, Assistant Secretary

APPROVED:



John R. Curtis, Vice Chairman