



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday March 28, 2016 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a)).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** – Regular Meeting February 22, 2016 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Deferred Payment of Capacity Charges Agreements**
 - a. Approve the Agreement Affecting Real Property as listed below:
 - 022-0-151-120 Daniel & Elia Diaz
 - b. Authorize the Chairman to sign the approved Agreement; and
 - c. Direct staff to record the Agreement with the County of Ventura Recorder's Office.
9. **Approval of Checks**

Approve the checks for payment as submitted.

ACTION ITEMS:

10. **Bond Refunding – 2003 Series & 2007 Series – Resolution No. 2016-03**

Adopt Resolution No. 2016-03 of the Board of the Ojai Valley Sanitary District (the “District”) Authorizing The Issuance of Not To Exceed \$9,800,000 Principal Amount of Wastewater Revenue Refunding Bonds, Series 2016, Authorizing and Directing Execution of An Indenture of Trust, Continuing Disclosure Agreement, Escrow Instructions and A Purchase Contract, Authorizing The Sale of Bonds, Approving An Official Statement and Providing Other Matters Properly Relating Thereto.

11. **Manhole Adjustments – Contract No. 2016-06 – Toro Enterprises Inc.**

Authorize Chairman to sign Contract No. 2016-06 Agreement for Manhole Adjustments between Ojai Valley Sanitary and Toro Enterprises Inc., in the amount not to exceed \$39,600.

12. **Independent Audit Services – Contract Expiration**

Direct staff to proceed with the competitive bidding process over the next couple of months, issuing a Request For Proposal to accounting firms qualified to perform an annual audit of the District’s records as required by law, including the accounting firm of Poindexter and Company, presenting the proposals to the Board at a future meeting to consider awarding a new 3-year contract for auditing services beginning with the audit of the fiscal year ending June 30, 2017

INFORMATION ITEMS – FOR RECEIPT & FILE

13. **Monthly Financial Reports**

14. **Monthly Investment Report**

15. **Staff Reports - Operations, Administration and Management of the District**

16. **Committee Reports**

17. **Reports On Meetings, Seminars, or Conferences Attended**

18. **Items of Interest/Correspondence/Articles**

19. **Discussion (items not on the agenda - three-minute limit)**

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
- b. Board Members
- c. General Manager

20. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:



Brenda Krout – Clerk of the Board

March 24, 2016 @ 11:30 a.m.
Date & Time Posted At District Office