



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

REVISED

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday March 27, 2017 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Comment** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to address the Board on any item not on the agenda but under the subject matter jurisdiction of the Ojai Valley Sanitary District.

PUBLIC HEARINGS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

6. **Approval of Minutes** – Regular Meeting February 27, 2017 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
7. **Cease Violation Agreements**
 - a. Approve the Agreements To Cease Violation as listed below:
 - 023-0-090-060 MEIGS PROPERTIES, LLC
 - 032-0-092-055 Craig & Debra Walker Revocable Living Trust
 - b. Authorize the Chairman to sign the approved Agreements; and
 - c. Direct staff to record the Agreements with the County of Ventura' Recorder's.

8. **Review of Disbursements/Checks For The Period of February 18, 2017 to March 17, 2017**

Review, receive and file the disbursements/checks as presented.

ACTION ITEMS:

9. **Information Technology Software – SCADA Software Upgrade**

Authorize the General Manager to purchase the new version of the Rockwell SCADA Software from Consolidated Electrical Distributors, Inc. as identified in their proposal dated February 28, 2017, in an amount not to exceed \$20,661.71.

10. **Security Glass – Tico Road Facilities – Budget Adjustment No. 2017-21**

- a. Authorize the General Manager to sign the proposal from Bullet Guard dated March 14, 2017 to install security glass in the identified areas of the Tico Road Administration building for a cost not to exceed \$96,551.89; and
- b. Adopt Budget Adjustment No. 2017-21 transferring \$96,552 from the Contingency & Stabilization Reserve into the Major Expenditures-Admin. account.

11. **Contract No. 2017-04 – Kunkle Creek Trunkline Protection Plan – Budget Adjustment No. 2017-22**

- a. Authorize the Chairman to sign Contract No. 2017-04, between Ojai Valley Sanitary District and Kasraie Consultant to develop a conceptual protection plan for Kunkle Creek Trunkline in an amount not to exceed \$49,410; and
- b. Adopt Budget Adjustment No. 2017-22 transferring \$49,410 from the Collection System Replacement Reserve fund to the Major Expenditures-CS account to cover the cost of this Project.

11A. **Contract No. 2017-05 – Design Services 2017 Sewer main Rehabilitation, Manhole Lining and Spot Repair Projects & 2017 Sewer Lateral Connection Rehabilitation Project – Budget Adjustment No. 2017-23**

- a. Authorized the Chairman to sign Contract No. 2017-05, for the Design Engineering of the design services 2017 Sewer Main Rehabilitation, Manhole Lining & Spot Repairs and 2017 Sewer Lateral Connection Rehabilitation Project between the Ojai Valley Sanitary District and Phoenix Civil Engineering, Inc. in an amount not to exceed \$50,859; and
- b. Adopt Budget Adjustment No. 2017-23 transferring \$50,859 from the Collection System Replacement Reserve fund to the Major Expenditures-C/S account to cover the cost of Contract No. 2017-05.

12. **California Special Districts Association – Board of Directors – Nominations For Seat C**

- a. Nominate a candidate to run for election to Seat C of the Coastal Network on the CSDA Board of Directors; and
- b. Direct staff to complete the CSDA Nomination Form with the nominee's name and to return the form to the CSDA office prior to the deadline of May 19, 2017.

INFORMATION ITEMS – FOR RECEIPT & FILE

13. **Monthly Financial Reports**

14. **Monthly Investment Report**

15. **Staff Reports - Operations, Administration and Management of the District**

16. **Committee Reports**

17. **Reports On Meetings, Seminars, or Conferences Attended**

18. **Items of Interest/Correspondence/Articles**

19. **Board Member & General Manager Comment**

- a. Board Member Comments
- b. General Manager Comments

20. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:


Brenda Krout – Clerk of the Board

March 24, 2017 @ 2:30 p.m.
Date & Time Posted At District Office