



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday February 27, 2017 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Comment** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to address the Board on any item not on the agenda but under the subject matter jurisdiction of the Ojai Valley Sanitary District.

PUBLIC HEARINGS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

6. **Approval of Minutes** – Regular Meeting January 23, 2017 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
7. **Review of Disbursements/Checks For The Period of January 12, 2017 to February 17, 2017**

Review, receive and file the disbursements/checks as presented.

ACTION ITEMS:

8. **Mid-Year Financial Reports – Budget Adjustment No. 2017-17**
 - a. Review proposed adjustments to Fiscal Year 2016-2017 Budget; and
 - b. Adopt Budget Adjustment No. 2017-17 transferring funds within the Administration, Collection System and Treatment Plant operational accounts to offset higher than anticipated expenditures in identified accounts and transferring funds from:
 - Equipment Reserve in the amount of \$32,669 for the purchase of portable meters, smart manhole covers & light bar for truck.

- Collection System Replacement Reserve in the amount of \$102,558 for extra work on the 2016 Sewer Main Rehabilitation Project, Rice Road Realignment Project & Santa Ana Lift Station Rehabilitation Project.
- Treatment Plant Expansion Reserve in the amount of \$49,500 for costs related to the pilot testing program
- Treatment Plant Replacement Reserve in the amount of \$11,177 for extra work on the Drying Bed Modification Project.
- Contingency & Stabilization Reserve in the amount of \$137,517 for lump sum payment to CalPERS for Unfunded Prior Years Retirement Liability as a part of CalPERS' Pooled Program.

9. **Contract No. 2017-03 – Canada Street Point Repair 2017 – Budget Adjustment No. 2017-18**

- a. Authorize the Chairman to sign Contract No. 2017-03, Between Ojai Valley Sanitary District and Frank's Rooter & Pumping Service Inc. for the Canada Street Point Repair 2017 Project in an amount not to exceed \$17,242.40; and
- b. Adopt Budget Adjustment No. 2017-18 transferring \$17,243 from the Collection System Replacement Reserve to fund the Project.

10. **Security Measures – Tico Road Facilities – Budget Adjustment No. 2017-19**

- a. Ratify the General Manager's action of authorizing Perimeter Security Systems to install additional security fencing at the Tico Road facilities in an amount not to exceed \$37,900 and; and
- b. Authorize the General Manager to proceed with obtaining quotes and authorizing the installation of lobby glass at both the Tico office and treatment plant locations as soon as possible, keeping the Board updated on the progress; and
- c. Adopt Budget Adjustment No. 2017-19 transferring \$37,900 from the Contingency & Stabilization Reserve into the Major Expenditures-Admin. account.

11. **Treatment Plant Influent Grinders Replacement – Budget Adjustment No. 2017-20**

- a. Authorize staff to purchase the replacement grinders Model CDD4010-XDS2 from JWC Environmental as quoted for \$56,772.64 including tax and shipping, and
- b. Adopt Budget Adjustment No. 2017-20 transferring \$56,773 from the Treatment Plant Replacement Reserve account to provide funding for the purchase of the identified grinder units.

12. **2ND Runoff Election For Alternate Member – LAFCO Independent Special District Member**
- a. Select a candidate in the 2nd Runoff Election for the Independent Special District Alternate member of LAFCO; and
 - b. Authorize the Chairman to sign the official ballot casing the District's vote for the selected candidate; and
 - c. Direct staff to submit the executed ballot to Ventura LAFCO prior to the deadline of April 3, 2017.

INFORMATION ITEMS – FOR RECEIPT & FILE

13. **Staff Reports - Operations, Administration and Management of the District**
14. **Committee Reports**
- None
15. **Reports On Meetings, Seminars, or Conferences Attended**
16. **Items of Interest/Correspondence/Articles**
17. **Board Member & General Manager Comment**
- a. Board Member Comments
 - b. General Manager Comments
18. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:



Brenda Krout – Clerk of the Board

Feb. 21, 2017 @ 3:00 p.m.
Date & Time Posted At District Office