



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

MINUTES OF REGULAR BOARD MEETING OF BOARD OF DIRECTORS OJAI VALLEY SANITARY DISTRICT

The Regular Meeting of the Ojai Valley Sanitary District Board of Directors was held, via Webex, at the District Office, 1072 Tico Road on November 22, 2021. The meeting was called to order by Chairman Quilici at 6:00 p.m. and roll call taken as follows:

DIRECTORS PRESENT: Stephen L. Quilici
William M. Stone
John R. (Jack) Curtis
John (Randy) Burg
James Kentosh
William Ulrich
Lowell Martinson

DIRECTORS ABSENT: None

STAFF PRESENT: Jeff Palmer, General Manager
Alison Young, Clerk of The Board

OTHERS PRESENT: Robert Kwong, District Legal Counsel

3. **Consideration and Adoption of OVSD Resolution No. 2021-13 Enabling Continued Use of Remote Teleconference Meetings in Accordance with Assembly Bill 361**

Upon motion of Director Stone, seconded by Director Martinson and passed by unanimous roll call vote, OVSD Resolution 2021-13 was adopted approved as submitted.

It was stated for the record that the governor's executive orders that pertain to this resolution have been extended through March 2022.

4. **Pledge of Allegiance**

Pledge of allegiance conducted.

5. **Additions or amendments to the Agenda**

None

6. **Public Concerns** (items not on the agenda - three-minute limit).

No Public Concerns

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

ACTION

Upon motion of Director Burg, seconded by Director Curtis and passed by unanimous roll call vote Item Nos. 7 and 8 on the consent calendar were approved as submitted.

7. **Approval of Minutes** – Regular Meeting October 25, 2021 and (a recording of each meeting is retained at the District Office for a minimum of 4 years)

8. **Review of Disbursements/Checks for The Period of October 20, 2021 to November 17, 2021**

ACTION ITEMS

9. **Prior Fiscal Year Budget – Income & Expense Reconciliation – Budget Adjustment No. 2022-13**

ACTION

Upon motion of Director Curtis, seconded by Director Kentosh and passed by unanimous roll call vote, the board adopted Budget Adjustment No. 2022-13 transferring the \$485,974 surplus funds from FY 2020/21 into the Contingency & Stabilization Reserve (\$242,987) and Treatment Plant Replacement Reserve (\$242,987)

10. **California Sanitation Risk Management Authority (CSRMA) Policy Register**

No Board action was taken- The Policy Register update as of June 30, 2021, reflecting all required policies to be held and renewed annually by the District was received and filed.

11. **Special District Representation on Ventura Regional Sanitation District's Board of Directors**

ACTION

Chairman Quilici requested a Director Volunteer to fill the Alternate/Representative position on behalf of OVSD. Director Ulrich volunteered to fill that position on behalf of OVSD. With no other Directors expressing interest, upon motion of Director Stone, seconded by Director Kentosh and approved by unanimous roll call vote, Director Ulrich was selected to serve as the Special District Alternate Representative on the Ventura Regional Sanitation District's Board of Directors effective December 1, 2021, serving for a period of one year and authorize Director Ulrich, as the District's representative to the Special Districts Committee, to report to the Committee at their December 2021 meeting the name of the Board's selected appointee.

INFORMATION ITEMS – FOR RECEIPT & FILE

12. **Monthly Financial Report**

Received and filed.

13. **Quarterly Investment Report**

Received and filed.

14. **Staff Reports - Operations, Administration and Management of the District**

Received and filed.

15. **Committee Reports**

None

16. **Reports on Meetings, Seminars, or Conferences Attended**

None

17. **Items of Interest/Correspondence/Articles**

None

18. **Board Member & General Manager Comment**

a. Board Member Comments

None

b. General Manager Comments

Mr. Palmer shared that today's Treatment Plant flow was 1.42 million gallons and that the Treatment Plant have began the transition into cold weather operations.

Mr. Palmer explained some of the supply chain issues we are facing, especially with chemicals, silicone, resin, paint, and piping products. This has caused delays in some of our projects in progress. An example was given that roofing membranes ordered in August had just arrived today, after much staff diligence tracking its shipping progress. Future planned projects will likely be postponed, unless emergent or a necessity, if there are supply chain issues or significant increased costs that will impact any project.

Mr. Palmer shared that the Tesla Project is back in operation. Some structural and conduit issues have been worked out. The treatment plant will need to be shut down completely for about an hour on the 30th. This will be done at the low flow point in time.

Lastly, Mr. Palmer let the board know that it is likely an update on our rate/cost study will be available to share with the board at the January meeting.

19. **Adjournment**

Chairman Quilici adjourned the meeting at 6:59 p.m.



William M. Stone, Secretary

APPROVED:


Stephen L. Quilici, Chairman