



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE TO THE OJAI VALLEY SANITARY DISTRICT BOARD OF DIRECTORS AND GENERAL PUBLIC

REGULAR MEETING AGENDA- NOTICE ADDENDUM

The Ojai Valley Sanitary District Board of Directors will hold a Meeting **Monday April 25, 2022, 2022 at 6:00 pm, via Webex conference.**

IN RESPONSE TO THE CONTINUED STATE DECLARATION OF EMERGENCY DUE TO THE NOVEL CORONAVIRUS, AND IN ACCORDANCE WITH RECENTLY AMENDED GOVERNMENT CODE SECTION 54953, THE OVSD HEADQUARTERS FACILITY ON TICO ROAD IS CLOSED TO THE PUBLIC FOR PUBLIC BOARD MEETINGS. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE BOARD MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA

When it's time, join your Webex meeting here.

[Join meeting](#)

More ways to join:

Join from the meeting link

<https://ojaisan.webex.com/ojaisan/j.php?MTID=m233c8fe884b2a9538ebd0cf3300bf1b4>

Join by meeting number

Meeting number (access code): 2494 619 9896

Meeting password: WyrwWtvN253

Tap to join from a mobile device (attendees only)

[1-844-992-4726](tel:1-844-992-4726).,[24946199896##](tel:24946199896) United States Toll Free

[+1-408-418-9388](tel:+1-408-418-9388).,[24946199896##](tel:24946199896) United States Toll

Join by phone

1-844-992-4726 United States Toll Free

+1-408-418-9388 United States Toll

[Global call-in numbers](#) | [Toll-free calling restrictions](#)

Join from a video system or application

Dial [24946199896@ojaisan.webex.com](tel:24946199896)

You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business

Dial [24946199896.ojaisan@lync.webex.com](tel:24946199896)

Need help? Go to <https://help.webex.com>



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NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday April 25, 2022 at the District Office located at 1072 Tico Road, Ojai, California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5548. (Govt. Code Section 54954.1 and 54954.2(a).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Consideration and Adoption of OVSD Resolution No. 2022-08 Enabling Continued Use of Remote Teleconference Meetings in Accordance with Assembly Bill 361**
4. **Pledge of Allegiance**
5. **Additions or Amendments to the Agenda**
6. **Public Concerns** (items not on the agenda – three minute limit).

This is an opportunity for members of the public to address the Board on any item not on the agenda but under the subject matter jurisdiction of the Ojai Valley Sanitary District.

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** – Regular Meeting March 28, 2022 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Deferred Payment of Capacity Charges Agreements and Cease Violation Agreement**
 - a. Approve the Agreement to Cease a Violation as listed below:
 - 019-0-092-030 Hamid Panah and Daniel Siapin
 - b. Approve the Agreement Affecting Real Property as listed below:
 - 022-0-100-130 Jane Williamson
 - c. Authorize the Chairman to sign the approved Agreements; and
 - d. Direct staff to record the Agreements with the County of Ventura Recorder's Office.
9. **Review of Disbursements/Checks for The Period of March 21, 2022 to April 21, 2022**

Review, receive and file the disbursements/checks as presented.

ACTION ITEMS:

10. **Preliminary Budget – Fiscal Year 2022-2023**
 - a. Accept the Preliminary Budget for Fiscal Year 2022-23 as presented by staff; and
 - b. Direct detailed review and discussion of the Preliminary Fiscal Year 2022-23 Budget to be conducted at the Special Meeting Budget Workshop scheduled for Wednesday April 27, 2021 at 6:00 p.m.

11. **Consolidation of District Election – Resolution No. 2022-09**
 - a. Adopt Resolution No. 2022-09, Requesting Consolidation of the Ojai Valley Sanitary District’s General District Election with the County General Election on November 8, 2022 and
 - b. Direct the Clerk of the Board to submit an attested copy of the adopted Resolution and the Notice of elective Offices to be filled, to the Ventura County Clerk and Recorder, Office of the Registrar of Voters.

12. **Replacement Manhole Frames and Covers – Budget Adjustment No. 2022-18**
 - a. Authorize the purchase of 100 manhole frames and covers from Neenah Foundry Company for a cost not to exceed \$58,500 plus tax (\$4,242) and freight (estimated to be \$10,032); and
 - b. Adopt Budget Adjustment No. 2022-18 authorizing the transferring of \$72,774 from the Collection System Replacement Reserve to Major Expenditures-CS account to provide funding for this purchase.

13. **WWTP Drying Bed Improvements Project, Contract 2022-01 and Budget Adjustment 2022-19**
 - a. Find the WWTP Drying Bed Improvements Project to be Categorically Exempt in accordance with CEQA Section 15301(b) and the District’s Administrative Supplement to the State CEQA Guidelines; and
 - b. Direct staff to file a Notice of Exemption in accordance with CEQA Section 15062; and
 - c. Waive the math error in Item Number 1 of the Bid Schedule as an inconsequential irregularity and reduce the cost for Item Number 1, Mobilization and Demobilization, to 5% of the total bid or \$4,090.00 as shown in Exhibit A; and

- d. Approve and authorize the Chairman to sign Contract No. 2022-01, between Ojai Valley Sanitary District and J&H Engineering General Contractors, Inc. for the construction of WWTP Drying Bed Improvements Project, for a total not to exceed \$81,782.00; and
 - e. Approve Budget Adjustment No. 2022-19 transferring \$81,782 from the Treatment Plant Replacement Reserve to Major Expenditures-TP to cover the cost of this project.
14. **Repair/Replace Vehicle Doors to Big Garage- Tico Road, Vortex Proposal dated March 30, 2022- Budget Adjustment No. 2022-17**
- a. Authorize staff to accept the Vortex proposals date March 30, 2022 and authorize the work to commence, which includes the repair of two sectional overhead doors and replace one sectional overhead door.
 - b. Authorize Budget Adjustment No. 2022-17 transferring \$7,863 from the Building Reserve Fund to Major Expenditures-Admin to provide funding for this work.

INFORMATION ITEMS – FOR RECEIPT & FILE

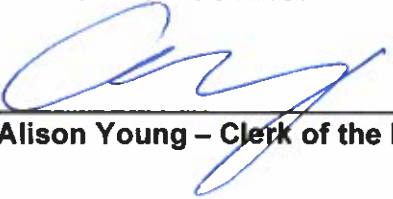
- 15. **Monthly Financial Reports**
- 16. **Monthly Investment Report**
- 17. **Staff Reports - Operations, Administration and Management of the District**
- 18. **Committee Reports**
- 19. **Reports on Meetings, Seminars, or Conferences Attended**
- 20. **Items of Interest/Correspondence/Articles**
- 21. **Board Member & General Manager Comment**
 - a. Board Member Comments

Opportunity for Board Members to briefly comment on matters they deem appropriate to the business of the District. A Board Member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his/her own activities related to the District. A Board Member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the District business. The Board Member may also direct staff to place a matter of District business on a future Board agenda.
 - b. General Manager Comments

22. **Adjournment**

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:



Alison Young – Clerk of the Board

April 21, 2022 @ 4:45 p.m.
Date & Time Posted At District Office