



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE TO THE OJAI VALLEY SANITARY DISTRICT BOARD OF DIRECTORS AND GENERAL PUBLIC

REGULAR MEETING AGENDA- NOTICE ADDENDUM

The Ojai Valley Sanitary District Board of Directors will hold a Meeting **Monday November 28, 2022 at 6:00 pm, via Webex conference.**

IN RESPONSE TO THE CONTINUED STATE DECLARATION OF EMERGENCY DUE TO THE NOVEL CORONAVIRUS, AND IN ACCORDANCE WITH RECENTLY AMENDED GOVERNMENT CODE SECTION 54953, THE OVSD HEADQUARTERS FACILITY ON TICO ROAD IS CLOSED TO THE PUBLIC FOR PUBLIC BOARD MEETINGS. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE BOARD MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA

When it's time, join your Webex meeting here.

[Join meeting](#)

More ways to join:

Join from the meeting link

<https://ojaisan.webex.com/ojaisan/j.php?MTID=mad7a17ac780a8521da8e1109858c91f1>

Join by meeting number

Meeting number (access code): 2490 545 3874

Meeting password: BPceDdVv847

Tap to join from a mobile device (attendees only)

[1-844-992-4726](tel:1-844-992-4726).,[24905453874###](tel:24905453874) United States Toll Free

[+1-408-418-9388](tel:+1-408-418-9388).,[24905453874###](tel:24905453874) United States Toll

Join by phone

1-844-992-4726 United States Toll Free

+1-408-418-9388 United States Toll

[Global call-in numbers](#) | [Toll-free calling restrictions](#)

Join from a video system or application

Dial [24905453874@ojaisan.webex.com](tel:24905453874)

You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business

Dial [24905453874.ojaisan@lync.webex.com](tel:24905453874)

Need help? Go to <https://help.webex.com>



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023
(805) 646-5548 • FAX (805) 640-0842
www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday November 28, 2022 at the District Office located at 1072 Tico Road, Ojai, California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5548. (Govt. Code Section 54954.1 and 54954.2(a).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Consideration and Adoption of OVSD Resolution No. 2022-25 Enabling Continued Use of Remote Teleconference Meetings in Accordance with Assembly Bill 361**
4. **Pledge of Allegiance**
5. **Additions or Amendments to the Agenda**
6. **Public Concerns** (items not on the agenda – three minute limit).

This is an opportunity for members of the public to address the Board on any item not on the agenda but under the subject matter jurisdiction of the Ojai Valley Sanitary District.

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** – Regular Meeting October 24, 2022(a recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Deferred Payment of Capacity Charges Agreement and Cease Violation Agreements**
 - a. Approve the Agreements to Cease a Violation as listed below:
 - 018-0-080-150 Michael Heffner and Megan McCluer
 - 021-0-081-220 Max David Kitaj and Eliza Bean
 - b. Approve the Agreement Affecting Real Property as listed below:
 - 022-0-162-075 William and Dawn Morris Family Trust
 - c. Authorize the Chairman to sign the approved Agreements; and
 - d. Direct staff to record the Agreements with the County of Ventura Recorder's Office.
9. **Review of Disbursements/Checks For The Period of October 19, 2022 to November 18, 2022**

Review, receive and file the disbursements/checks as presented.

ACTION ITEMS:

10. **Election For Regular Member and Alternate Member – LAFCO Independent Special District Member**
 - a. Select a candidate for the Independent Special District Regular and Alternate members of LAFCO; and
 - b. Authorize the Chairman to sign the official ballot casing the District's vote for the selected candidates; and
 - c. Direct staff to submit the executed ballot to Ventura LAFCO prior to the deadline of December 9, 2022.

11. **Treatment Plant Filter Influent Pump Station Flap Gates Replacement- Budget Adjustment No. 2023-09**
 - a. Approve and authorize the General Manager to purchase the (3) Waterman flap gates at a total price not to exceed \$29,623.52
 - b. Adopt Budget Adjustment No. 2023-09 transferring \$29,624.00 from the Treatment Plant Replacement Reserve to Major Expenditures-TP to provide funding for the replacement of the Waterman flap gates.

12. **Treatment Plant Filter Influent Filter Installation- Budget Adjustment No. 2023-11**
 - a. Authorize staff to purchase the existing filter influent pumps removal and installation service of the new Morrison pumps by General Pump Company, Inc. at a total price not to exceed \$20,784
 - b. Adopt Budget Adjustment No. 2023-11 transferring \$20,784 from the Treatment Plant Replacement Reserve to Major Expenditures-TP to provide funding for the installation of the Morrison filter influent pumps.

13. **Collection System Closed Circuit Television Equipment – Camera and Transporter Replacement Budget Adjustment No. 2023-10**
 - a. Approve purchase of a new CCTV camera and Transporter from Plumbers Depot Inc. in an amount not to exceed \$51,030.57 including tax and freight; and
 - b. Adopt Budget Adjustment No. 2023-10 transferring \$51,031 from the Equipment Replacement Reserve to the Major Expenditure-Collection System to provide funding for this purchase.

14. [Classification and Compensation Study](#)

Accept and approve the proposal from CPS HR Consulting to perform the Classification Study, Total Compensation Study and District Organizational in accordance with their proposal dated October 29, 2022, for a fee in the amount not to exceed \$86,100

15. **Legislative Update and Discussion Assembly Bill 361 and Assembly Bill 2449**

Informational Update and Discussion Item Only, No Board Action Required

CLOSED SESSION:

16. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Government Code section 54956.9, subdivision (a)

Name of Case: *Richard H. Vane, Trustee of the Vane Family Trust v. Ojai Valley Sanitary District*

Ventura County Superior Court, Case No. 56-2022-00567385-CU-WM-VTA

INFORMATION ITEMS – FOR RECEIPT & FILE

17. [Monthly Financial Reports](#)

18. [Monthly Investment Report](#)

19. [Staff Reports - Operations, Administration and Management of the District](#)

20. [Committee Reports- Ordinance/Public Relations/Newsletter/Webpage Committee Minutes November 21, 2022](#)

21. **Reports on Meetings, Seminars, or Conferences Attended**

22. **Items of Interest/Correspondence/Articles**

23. **Board Member & General Manager Comment**

a. Board Member Comments

Opportunity for Board Members to briefly comment on matters they deem appropriate to the business of the District. A Board Member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his/her own activities related to the District. A Board Member may also provide a reference to staff or other resources for factual information, or request

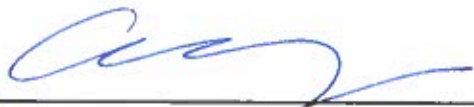
related to the District business. The Board Member may also direct staff to place a matter of District business on a future Board agenda.

b. General Manager Comments

24. **Adjournment**

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:



Alison Young – Clerk of the Board

November 22, 2022 @ 4:30 p.m.
Date & Time Posted At District Office