



## OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

[www.ojaisan.org](http://www.ojaisan.org)

### NOTICE TO THE OJAI VALLEY SANITARY DISTRICT BOARD OF DIRECTORS AND GENERAL PUBLIC

### SPECIAL MEETING AGENDA- NOTICE ADDENDUM

The Ojai Valley Sanitary District Board of Directors will hold a Meeting **Monday June 20, 2022, 2022 at 6:00 pm, via Webex conference.**

**IN RESPONSE TO THE CONTINUED STATE DECLARATION OF EMERGENCY DUE TO THE NOVEL CORONAVIRUS, AND IN ACCORDANCE WITH RECENTLY AMENDED GOVERNMENT CODE SECTION 54953, THE OVSD HEADQUARTERS FACILITY ON TICO ROAD IS CLOSED TO THE PUBLIC FOR PUBLIC BOARD MEETINGS. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE BOARD MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA**

**When it's time, join your Webex meeting here.**

[Join meeting](#)

**More ways to join:**

**Join from the meeting link**

<https://ojaisan.webex.com/ojaisan/j.php?MTID=m9fd62eab37025e7fbe96182eeb42ee4c>

**Join by meeting number**

Meeting number (access code): 2481 228 5132

Meeting password: efHbAZaC362

**Tap to join from a mobile device (attendees only)**

[1-844-992-4726](tel:1-844-992-4726).,[24812285132##](tel:24812285132) United States Toll Free

[+1-408-418-9388](tel:+1-408-418-9388).,[24812285132##](tel:24812285132) United States Toll

**Join by phone**

1-844-992-4726 United States Toll Free

+1-408-418-9388 United States Toll

[Global call-in numbers](#) | [Toll-free calling restrictions](#)

**Join from a video system or application**

Dial [24812285132@ojaisan.webex.com](tel:24812285132)

You can also dial 173.243.2.68 and enter your meeting number.

**Join using Microsoft Lync or Microsoft Skype for Business**

Dial [24812285132.ojaisan@lync.webex.com](tel:24812285132)

Need help? Go to <https://help.webex.com>



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### NOTICE OF MEETING

**NOTICE IS HEREBY GIVEN** that the Ojai Valley Sanitary District Board of Directors will hold a Special Meeting at 6:00 p.m. on Monday June 20, 2022 at the District Office located at 1072 Tico Road, Ojai, California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5548. (Govt. Code Section 54954.1 and 54954.2(a)).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

#### **PUBLIC INPUT:**

**All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.**

#### **Items Not On The Agenda:**

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

#### **Items On The Agenda:**

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

### AGENDA

The agenda is posted at the District Office no later than 24 hours preceding this Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54956. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **[Consideration and Adoption of OVSD Resolution No. 2022-14 Enabling Continued Use of Remote Teleconference Meetings in Accordance with Assembly Bill 361](#)**
4. **Pledge of Allegiance**
5. **Additions or Amendments to the Agenda (Special Meeting None Permitted)**
6. **Public Concerns** (items not on the agenda – three minute limit).

This is an opportunity for members of the public to address the Board on any item not on the agenda but under the subject matter jurisdiction of the Ojai Valley Sanitary District.

#### **PUBLIC HEARINGS:**

7. **[Sewer Service Charges For Collection On Tax Rolls For Fiscal Year 2022-2023](#)**
  - a. Adopt Resolution No. 2022-15, Regarding Collection of Sewer Service Charges by The County of Ventura; and
  - b. Adopt Exhibit A, the report listing parcels with the final amounts to be collected for Fiscal Year (FY) 2022-2023 for reentry on the general tax roll for collection in FY 2022-2023;
  - c. Conduct the public hearing:
    1. Open public hearing.
    2. Report of written communications by Clerk of the Board.
    3. Public comment.
    4. Close public hearing.
    5. Discussion by Board of Directors.
  - d. Adopt Exhibit B, the report listing parcels with the final amounts to be collected by FY 2022/2023 for initial entry on the general tax roll for collection in FY 2022/2023;
  - e. Direct the Clerk of the Board to file a certified copy of the adopted resolution with the Ventura County Auditor-Controller with a statement endorsed over her signature that the resolution was adopted by your Board; and

- f. Direct staff to coordinate collection of sewer service charges on the general tax roll of Ventura County with the County Auditor-Controller, Assessor, and Tax Collector.

8. **Sewer Capacity Charges Paid In Installments – Collected On The Tax Roll For Fiscal year 2022-2023**

- a. Adopt Resolution No. 2022-16, Regarding Collection of Capacity Charges By The County of Ventura; and
- b. Adopt Exhibit A, the report listing parcels with the final amounts to be collected for FY 2022/2023 for reentry on the general tax roll for collection in FY 2022/2023;
- c. Conduct the public hearing:
  - 1. Open public hearing.
  - 2. Report of written communications by Clerk of the Board.
  - 3. Public comment
  - 4. Close public hearing.
  - 5. Discussion by Board of Directors.
- d. Adopt Exhibit B, the report listing parcels with the final amounts to be collected by FY 2022/2023 for initial entry on the general tax roll for collection in FY 2022/2023;
- e. Direct the Clerk of the Board to file a certified copy of the adopted resolution with the Ventura County Auditor-Controller with a statement endorsed over her signature that the resolution was adopted by your Board; and
- f. Direct staff to coordinate collection of the annual installment of capacity charges on the general tax roll of Ventura County with the County Auditor-Controller, Assessor, and Tax Collector.

**CONSENT ITEMS:** - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

- 9. **Approval of Minutes** – Regular Meeting May 23, 2022(a recording of each meeting is retained at the District Office for a minimum of 4 years)

10. **Review of Disbursements/Checks For The Period of May 17, 2022 to June 14, 2022**

Review, receive and file the disbursements/checks as presented.

**ACTION ITEMS:**

11. **Treatment Plant Influent Grinders Replacement – Budget Adjustment No. 2022-21**
  - a. Authorize staff to purchase the replacement grinders Model CDD4010-XDS2 from JWC Environmental as quoted for \$73,144.50 including tax and shipping, and
  - b. Adopt Budget Adjustment No. 2022-21 transferring \$73,145 from the Treatment Plant Replacement Reserve account to Major Expenditures- Treatment Plant to provide funding for the purchase of the identified grinder units.
  
12. **Contracts No. 2022-03 and No. 2022-07 – WWTP Filter Upgrade and Nitrate Reduction Project – Budget Adjustment No. 2022-22**
  - a. Find the WWTP Filter Upgrade and Nitrate Removal Project to be Categorically Exempt in accordance with CEQA Section 15302(c) and the District’s Administrative Supplement to The State CEQA Guidelines; and
  - b. Direct staff to file a Notice of Exemption in accordance with CEQA Section 15062; and
  - c. Waive the lack of a second corporate signature as an inconsequential irregularity. Allow five business days for James C. Cushman, Inc. to provide the second corporate signature to demonstrate compliance with the bid instructions; and
  - d. Approve and Authorize the Chairman to sign Contract No. 2022-03 for the Construction of the WWTP Filter Upgrade and Nitrate Removal Project between the Ojai Valley Sanitary District and James C. Cushman, Inc. in an amount not to exceed \$7,933,400.00; and
  - e. Approve and Authorize the Chairman to sign Contract No. 2022-07, for Construction Phase Services for the WWTP Filter Upgrade and Nitrate Removal Project between the Ojai Valley Sanitary District and Stantec Consulting Services, Inc. in an amount not to exceed \$200,000; and
  - f. Approve and Authorize the General Manager to execute the Amendment to the previously board approved Contract No. 2021-16 with Parkson Corporation, to include additional materials & related costs in an amount not to exceed \$147,359.81; and
  - g. Adopt Budget Adjustment No. 2022-22 Transferring \$982,500 from the Equipment Reserve Fund and Authorizing up to \$7,298,260 from the Treat-

ment Plant Replacement Reserve Fund for a total transfer of \$8,280,760 to the Major Expenditures-TP account to cover the cost of this project.

13. **District’s Notice of Violation “NOV” Process Review**

Information and Discussion Item Only- No Board Action Required

**INFORMATION ITEMS – FOR RECEIPT & FILE**

14. **Monthly Financial Reports**

15. **Monthly Investment Report**

16. **Staff Reports - Operations, Administration and Management of the District**

17. **Committee Reports**

18. **Reports on Meetings, Seminars, or Conferences Attended**

19. **Items of Interest/Correspondence/Articles**

20. **Board Member & General Manager Comment**

a. Board Member Comments

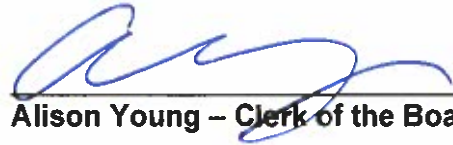
Opportunity for Board Members to briefly comment on matters they deem appropriate to the business of the District. A Board Member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his/her own activities related to the District. A Board Member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to the District business. The Board Member may also direct staff to place a matter of District business on a future Board agenda.

b. General Manager Comments

21. **Adjournment**

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

  
\_\_\_\_\_  
Alison Young – Clerk of the Board

**June 17, 2022 @ 8:30 a.m.**  
Date & Time Posted At District Office